

AGENDAS

FOR THE AMARILLO CITY COMMISSION WORK SESSION TO BE HELD ON TUESDAY, JUNE 1, 2010, AT 1:30 P.M. ON THE THIRD FLOOR, ROOM 303, CITY COMMISSION CONFERENCE ROOM, CITY HALL, 509 S. E. 7th AVENUE, AMARILLO, TEXAS, AND FOR THE REGULAR MEETING OF THE AMARILLO CITY COMMISSION AT 3:00 P.M. IN THE COMMISSION CHAMBER ON THE THIRD FLOOR OF CITY HALL.

***Please note:** The City Commission may take up items out of the order shown on any Agenda. The City Commission reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.*

WORK SESSION

- A. City Commission will discuss or receive reports on the following current matters or projects.
- (1) Review agenda items for the regular meeting, miscellaneous attachments; and appointments for the following boards and commissions:
 - Amarillo Housing Finance Corporation
 - Board of Review for Landmarks and Historic Districts
 - Environmental Advisory Committee
 - Tax Increment Reinvestment Zone #1 Board of Directors
 - (2) Discussion-Environmental Advisory Committee Continuation and Charges;
 - (3) Consider future agenda items.
- B. City Commission may receive reports on or discuss any of the following pending projects or matters:
- (1) Amarillo Economic Development Corporation incentive project;
 - (2) Possible groundwater rights transactions in Hartley, Potter, Carson, Roberts or Ochiltree Counties;
 - (3) Downtown Development/Redevelopment (studies, progress reports, plans, proposed projects – TIRZ No. 1, Center City, Inc., and/or Downtown Amarillo, Inc.); and
 - (4) Proposed acquisition and disposition of real property for economic, recreational or cultural projects.
 - (5) Discuss the appointment, employment, evaluation and duties of the position of City Manager.

REGULAR MEETING ITEMS

INVOCATION: Mark Love, Central Church of Christ

1. **MINUTES:**
Approval of the City Commission minutes for the regular meeting held on May 25, 2010.
2. **ORDINANCE NO. 7218:**
This is the first reading of an ordinance changing the zoning of a tract of land in the vicinity of Southeast 6th Avenue and Roberts Street from Multiple-Family District 1 to Multiple-Family District 1 with a specific use permit 157 for placement of a Type A manufactured home. This is recommended for approval by a 7:0 vote of the Planning and Zoning Commission.

3. **ORDINANCE NO. 7219:**

This is the first reading of an ordinance changing the zoning of a tract of land in the vicinity of Arden Road and Bernay Street from General Retail District to Multiple-Family District 1. This is recommended for approval by a 7:0 vote of the Planning and Zoning Commission.

4. **ORDINANCE NO. 7217:**

This is the second and final reading of an ordinance adopting the new Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps and corresponding Flood Insurance Studies for both Potter and Randall Counties and repealing the existing ordinance 6538 (Municipal Code of Ordinances Chapter 4-8, Sections 4-8-1 through 23) and adopting the revised Chapter 4-8, Sections 4-8-1 through 4-8-25 entitled "Flood Damage Mitigation."

This item represents the first change to the current Municipal Code of Ordinances Chapter 4-8, Sections 4-8-1 through 4-8-23 since 2001. By virtue of this proposed ordinance, the City of Amarillo will adopt and implement the most current FEMA Flood Insurance Rate Maps and Insurance Studies, which are effective on June 4, 2010. The proposed "Flood Damage Mitigation" chapter includes significant changes such as the elimination of the current City of Amarillo Base Flood determination, which is in addition to the current FEMA Base Flood determination, and replacing it with the most current FEMA Base Flood determination only as well as replacing the City Engineer as the sole grantor of variances with the City Planning and Zoning Commission as a body to hear and grant variances.

Adoption of this ordinance and associated Flood Insurance Rate Maps and Flood Insurance Studies is required by FEMA to maintain eligibility under the Federal Flood Insurance program.

5. **PUBLIC PRESENTATION AND REVIEW AMARILLO/POTTER/RANDALL EMERGENCY OPERATIONS PLAN AND SEVERE WEATHER OPERATIONS:**

This is a presentation by the Amarillo/Potter/Randall Office of Emergency Management (OEM) to conduct the required annual information exchange regarding the Emergency Operations Plan in accordance with Texas Government Code, Chapter 418.06(d), including an overview of the Outdoor Warning System and Severe Weather Operations

6. **CONSENT AGENDA:**

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

A. **Purchase – Wastewater Treatment Plant Roll-off Containers:**

Award on Houston Galveston Area Council of Governments (HGAC)
Cooperative Purchasing Program to:
Roll-Offs USA -- \$28,635.00

This item is the purchase of six roll-off containers for use by the Hollywood Road Wastewater Treatment Plant. The requested purchase includes four 30-yard and two 15-yard water-tight containers that are used to transport by-products from the treatment process to the City Solid Waste Landfill. These units are necessary to replace existing containers that are no longer serviceable. Funding for this purchase is from the approved FY 09/10 Solid Waste Treatment Operating budget.

B. **Purchase – 1-Ton Aerial Bucket Trucks:**

Award on Houston Galveston Area Council of Governments (HGAC)
Cooperative Purchasing Program to:
Philpott Ford -- \$106,392.76

This item is the purchase of two 1-ton trucks with aerial buckets. These units are used by the Traffic Field Department in the daily maintenance and installation of traffic signals and signage and are replacements for one 1999 model and one 2000 model trucks that have surpassed their usable lifespan. Funding for this purchase is in the approved Municipal Garage Vehicle Replacement fund.

C. Purchase – Consumable Medical Supplies:
Award to low responsive bidders by line item as follows:

Quad Med, Inc. (Lines 2, 3, 8, 23, 37, 39, 41, 42, 51, 55-58, 91-94, 98, 144, 145)	\$ 4,142.49
McKesson Medical-Surgical, Inc. (Lines 1, 4, 6, 9, 13, 24, 28, 30, 31, 36, 40, 43, 47, 53, 64, 67, 71, 73, 74, 95, 119, 120, 124, 125, 129-135, 138-140, 142, 153, 160, 161, 166, 168, 170-172, 175, 183, 185, 186, 187, 189, 192, 193, 196, 198)	\$37,993.11
Moore Medical LLC (Lines 5, 7, 10, 12, 14, 15, 21, 22, 26, 29, 38, 46, 52, 54, 63, 70, 77-83, 85-89, 96, 97, 108-117, 127, 142, 143, 146, 147, 149, 150, 151, 156, 162, 176, 177, 179, 188)	\$33,048.91
Dixie EMS Supply USA (Lines 11, 65, 66, 90, 126, 136, 137, 152, 159, 164, 178, 184, 190, 195)	\$ 5,610.95
Accessibility Medical Supply, Inc. (Lines 25, 44)	\$ 61.06
Alert Services, Inc. (Line 50)	\$ 68.75
Medical Wholesale, Inc. (Lines 76, 59, 68)	\$ 626.00
Southeastern Emergency Equipment (Lines 17, 48, 62, 69, 75, 84, 102)	\$ 201.83
Bound Tree Medical, LLC (Lines 18-20, 27, 32-35, 45, 49, 61, 99, 100, 103-106, 118, 123, 141, 154, 155, 157, 158, 163, 165, 167, 173, 174, 180-182, 191, 194, 197)	\$ 7,222.37
Alliance Medical, Inc. (Lines 60, 101, 107)	\$ 147.10
Central Texas Medical Equipment & Supplies (Lines 121, 122, 169)	<u>\$ 3,020.20</u>
Total Award	\$92,142.77

This item is the annual purchase of medical supplies for use by the Amarillo Public Health Department; the Women, Infants & Children (WIC) Program; and the CityCare Clinic. The requested items are purchased and stocked on an as-needed basis throughout the year by each Department. Funding for this purchase is in the approved FY 09/10 Operating budget for each Department.

- D. Award – City Landfill Fence – Cell 10:
Award to low responsive bidder: B&G Electric -- \$214,082.75

This item is the award of a contract for the construction of a fence for Cell 10 at the City Solid Waste Landfill. This fence is required by state regulations and helps protect both the landfill and neighboring property owners from blowing debris. The requested fence installation meets all necessary requirements and will be constructed in the same manner as the existing fences on the other cells. Funding for this purchase is in the approved Solid Waste Disposal Capital Improvement Program.

- E. Award – City Crew Uniform Rental Contract:
Award to low responsive bidder:
Ameripride Linen & Apparel Services -- \$284,651.04

This item is the award of a three year contract to provide work uniforms for City crews. The requested purchase will provide five uniforms per week and associated cleaning and delivery services to approximately 1,000 City workers. The award price reflects the total cost of this contract over the three years and represents no change from the previous contract price. Funding for this award is in each using Department's annual operating budget.

- F. Award – Safety Footwear Contract:
Award to sole proposer: The Work Boot -- \$50,000.00

This item is the award of a contract to provide certain City of Amarillo employees with safety footwear. The Safety Footwear Program has provided increased safety for City crews and has shown a documented reduction in slip/fall injuries as well as several instances where an employee avoided serious injury due to using appropriate footwear. Under this program, the City provides vouchers to eligible employees in the amount of \$125 for the purchase of specific safety footwear approved for their specific job duties. The employee selects from several approved styles of footwear within one of four categories and the recommended vendor has agreed to maintain these options for the term of the contract. The requested contract is for one-year with up to four one-year renewals at mutual consent and the annual cost is estimated at \$50,000 assuming replacement of 400 pairs of footwear each year. Funding for this purchase is in the approved FY 09/10 Risk Management Department operating budget.

- G. Award – Municipal Court Painting Contract:
Award to low responsive bidder:
Jack C. Thomas & Son, Inc. -- \$28,000.00

This item is the award of a contract to provide interior painting at the Municipal Court building. The proposed work is necessary as part of the City's ongoing maintenance of its facilities and will assure that the Municipal Court building is kept in proper condition. Funding for this contract is in the approved Facilities Administration Capital Improvement Program budget.

- H. Acceptance – Electronic Medical Records Grant Award:
Grantor – Texas Department of State Health Services
Grantee – City of Amarillo Department of Public Health

Grant Award \$73,211.00
Local Match \$ 6,408.00
Total \$79,619.00

This item is the acceptance of a grant award from the Texas Department of State Health (DSHS) Services for the purchase of a complete Electronic Medical Records (EMR) system for use in the Department of Public Health. The offered grant will be used to purchase all necessary electronic equipment, software, and supplies in exchange for providing a pilot/best practice evaluation to DSHS. The proposed system matches that currently in use at the CityCare Clinic. Funding for the required local match is available in the Public Health Operating budget and will be used to purchase one tablet PC and related network equipment.

- I. Acceptance – Housing Rehabilitation Program Funding:

Grantor – Department of Housing and Urban Development (HUD)
Grantee – City of Amarillo Community Development Department

Amount - \$25,267.00

This item is the acceptance of grant funding from the U.S. Department of Housing and Urban Development (HUD) for use in the Section 8 Moderate Rehabilitation Program. This funding is effective from April 1, 2010 through March 31, 2011. Acceptance of this funding will allow the Community Development Department to provide tenant rental assistance for six 1-bedroom units that were previously renovated under this program.

PUBLIC FORUM

Comments from interested citizens on matters pertaining to City policies, programs or services.